

DRAFT
State of Florida
JJDP State Advisory Group (SAG)
Grants & Contracts Committee Meeting Minutes
Daytona, FI
Thursday, November 18, 2010

SAG Members (10): Judge Daniel Dawson, Alan Abramowitz, Sophia Campbell, James Clark, Jacqui Colyer, Tony Jones, Curtis Jenkins, Patti Pieri, O.B. Stander , Ivan Tucker, and Mitch Wilkins.

Florida Department of Juvenile Justice Staff Present (9): Rex Uberman, Rhyna Jefferson, Cheryl Howard, Juliet Westmoreland, Cindy Jones, and Pat McGhee.

Grants and Contracts Committee was officially called to order at 8:35a.m.

Cheryl Howard conducted roll call.

Mitch Wilkins, Grants and Contracts Committee Chair

Mitch Wilkins made a motion to approve the minutes. Patti Pieri seconds the motion.

Program Update

Rhyna Jefferson gave an update to let the SAG know that all the programs are running smoothly and the Department has been contacting providers to stress how important it is to have funds spent. The SAG was also informed that most recently DJJ awarded 11 aftercare wraparound services grants. DJJ also awarded 9 Gender Specific grants.

DJJ will be soliciting services for Title II Safe Schools and Students and JABG Community Capacity Building Grants sometime in January 2011 with an anticipated contract start date of March 2011.

Mitch Wilkins informed the SAG that they needed more of the SAG members reading the grants. He also asked Cameo Collins to streamline the score sheets; reduce it from 18 questions to maybe 10 or 12. It would make it easier for reviewers and maybe more SAG members would review.

Mr. Clark spoke briefly about Boards & Councils reviewing contracts. He suggested giving the Circuit Board members recommendations. He stated that the same information doesn't need to be reviewed twice.

Mr. Wilkins suggested that a roll call be kept for all SAG members to read at least once every two years.

Rhyna Jefferson indicated that it would be looked into and by the next solicitation it would be changed. Ms. Jefferson indicated that she will talk to Contracts Administration about the suggestion along with condensing the criteria. She also stated she would like for Libby Grimes, Chief of Bureau of Contract & Grants to be a part of the discussion to finalize all changes.

Action Item

Rex Uberman, Assistant Secretary for Probation suggested that the SAG and Department develop some type of options for the Department to look at when it comes to reviewing proposals by the next SAG meeting. Rex Uberman said that the procurement on the legal side needs to be looked at also and the Department needs to listen to the SAG members to see what they would like to prioritize.

Other Business

Rex Uberman spoke briefly about the transition team for DJJ. Rex Uberman recommends the SAG send a letter to the transition team and for Chairperson James Clark to offer his assistant and insight about the system problems and other concerns.

Mitch Wilkins spoke with the SAG Chair about coming up with a couple names for the new governor to put a new SAG members in place.

A motion to adjourn was made by Patti Pieri and second by Mitch Wilkins. Grants and Contacts meeting was officially adjourned at 9:08a.m