

**CHAPTER 63B-1  
CARREER-RELATED PROGRAMS**

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**63B-1.001 Purpose and Scope.**

*Rulemaking Authority 985.618(4), 985.622, 985.64 FS. Law Implemented 985.618(4), 985.622 FS. History–New 5-17-07, Repealed 7-16-20.*

**63B-1.002 Definitions.**

To establish the standards and requirements for the department’s career-related programs, the following words shall have the meanings indicated:

(1) Cooperative Agreement- Agreement signed locally and at the state level to define shared educational responsibilities with the Florida Department of Education and the Department of Juvenile Justice, and School Districts and the Department of Juvenile Justice as defined in Sections 1003.52(1) and (14), F.S.

(2) Department – The Florida Department of Juvenile Justice.

(3) Juvenile Justice Education Survey – An instrument assessing the degree of juvenile justice educational resources, partnerships and outcomes.

(4) Program – A contracted or state-operated residential or non-residential facility funded by the department, providing educational services to committed youth.

(5) Career Education – There are three types of career education:

(a) Type 1 career education programs teach personal accountability skills and behaviors that are appropriate for students in all age groups and ability levels and that lead to work habits that help maintain employment and living standards.

(b) Type 2 career education programs include Type 1 program content and an orientation to the broad scope of career choices, based upon personal abilities, aptitudes and interest. Exploring and gaining knowledge of occupation options and the level of effort required to achieve them is an essential prerequisite to skill training.

(c) Type 3 career education programs include Type 1 program content and the competencies or the prerequisites needed for entry into a specific occupation.

*Rulemaking Authority 985.618(4), 985.622, 985.64 FS. Law Implemented 985.618(4), 985.622 FS. History–New 5-17-07, Amended 7-16-20.*

**63B-1.003 Career Education Programming.**

(1) All juvenile justice programs are required to incorporate a minimum of Type 1 career education programming.

(2) Day treatment, prevention and nonsecure residential programs are required to provide Type 2 programming consistent with the age, type, and special needs of the youth populations served.

(3) Secure residential programs are required to provide Type 3 programming consistent with the age, type and special needs of the youth populations served.

(4) Programs will collaborate with the educational program to assist youth in acquiring academic, technical, personal managerial, problem-solving and teamwork skills essential for a lifetime of achievement in a technological society.

*Rulemaking Authority 985.618(4), 985.622, 985.64 FS. Law Implemented 985.618(4), 985.622 FS. History–New 5-17-07, Amended 7-16-20.*

**63B-1.004 Hiring of Vocational Staff.**

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**63B-1.005 Youth Participation.**

**63B-1.006 Cooperative Agreement.**

(1) Programs will comply with responsibilities listed in the cooperative agreement with the school district the program resides in.

(2) The department shall support student and staff scheduling and facility utilization to ensure participation in the educational and career-related programming occurs on a 5-day-per-week, 5-hour-per-day basis. Youth workforce education is not limited to the educational portion of the day or program.

(3) Youth enrolled in educational and career programming will receive credit for participation in the education and training experience by an approved credentialing entity.

(4) Department personnel will work with local school districts to maximize availability of technological equipment to ensure students have access to Florida Virtual High School or other distance learning opportunities.

(5) The department shall facilitate establishment of a re-entry committee in each judicial circuit in partnership with the school district transition contact designated by the Department of Education. The re-entry committee shall include representation from the youth, the parent(s)/guardian(s), the Juvenile Probation Officer, department Regional Education Coordinator, receiving school district transition contact, transition services provider, a representative from the residential program's education department, residential case manager or residential transition coordinator, career source representative and, if applicable, the residential clinical therapist. Depending upon the needs of the youth, it may be appropriate for one or more of the following entities to be invited: Department of Children and Families (DCF) case manager, DCF community service providers, Division of Vocational Rehabilitation, faith-based community, Guardian ad Litem, and Agency for Persons with Disabilities.

(6) Youth with employability as one of their transition goals should have at the time of program release:

(a) A transition plan developed with youth involvement and representatives of the commitment program, educational program and probation with specific plans for continuation of education and/or employment upon program exit;

(b) A sample completed employment application;

(c) A resume summarizing education, work experience and/or career training to date;

(d) Information indicating the location and business hours of a local Career Source Center within the vicinity where the youth will be seeking employment;

(e) Appropriate documents essential to obtaining employability upon leaving the program if included within his or her transition plan; and

(f) Evidence that the youth's case manager and parent or guardian are aware of the plan, documents and post-release discharge plans.

**63B-1.007 Juvenile Education Reporting Requirements and Career-Related Evaluations.**

(1) Each program shall submit a report containing the following information to the department's Office of Education no later than July 15 of each year:

(a) Program name;

(b) School district responsible for educational services;

(c) Status of GED test site;

(d) Career education type.

(2) The department shall prepare an annual summary each August 30 to determine the extent of program participation in career and technical training.

(3) The Office of Education will maintain an ongoing list of the type of career education training in place by each of the juvenile justice educational programs.

(4) Annual quality improvement, performance reporting and program monitoring will assess the degree of department program participation in education and career training consistent with pertinent provisions of the Florida Administrative Code.

(5) The Office of Data and Research is required to provide annual summaries of performance, recidivism and quality improvement data collection and reporting no later than February 1.

(6) The summary report will include an education section incorporating results of the Juvenile Justice Education Survey specific

to career and technical education training and funding within juvenile justice education programs.

*Rulemaking Authority 985.618(4), 985.622, 985.64 FS. Law Implemented 985.618, 985.622 FS. History—New 5-17-07, Amended 7-16-20.*