



STATE OF FLORIDA  
DEPARTMENT OF JUVENILE JUSTICE

INTEROFFICE MEMORANDUM

DATE: February 12, 2009  
TO: Residential Providers and Program Directors  
FROM: Darryl Olson, Assistant Secretary for Residential Services  
Shairi Turner, Chief Medical Director, Office of Health Services  
SUBJECT: Outcome Based Corrective Action Plans involving Medical or Mental Health Deficiencies

In an attempt to improve the Outcome Based Corrective Action Plan (OBCAP) process, the Department is requiring that any residential programs that have major deficiencies related to medical, mental health, substance abuse or psychiatric services, involve the appropriate clinical personnel in the OBCAP development process. It is our desire to increase the communication between the clinicians and the directors in our programs in order to achieve a successful and achievable end result that addresses the proper root cause.

Thus, when developing an OBCAP, please ensure that you include your relevant licensed health care professional(s), (medical, mental health, substance abuse or psychiatric staff) in the analysis of the root causes and creation of the OBCAP. In those instances where that clinical position is vacant at the time of the OBCAP development, you may use the equivalently credentialed corporate staff if they are available. Otherwise, our expectation is that the clinical staff on-site is closely involved. We ask you to include in the comments section of RSMS, the name and title/credentials of the person from the appropriate department (medical, mental health, psychiatric) who participated in the development of the OBCAP in the comments section in RSMS. Examples of relevant licensed staff include: the Designated Mental Health Authority or a licensed mental health counselor; or nurse manager/lead nurse/appropriately licensed nurse and/or Designated Health Authority/Physician Assistant/Advanced Registered Nurse Practitioner.

Monitors will be asked to verify this information with the program and indicate such in the comment section of their approval screen in RSMS. If the information is missing from the Provider screen, the Monitor will not approve the OBCAP, instead requesting that you involve the appropriate personnel and resubmit a revised OBCAP.

If you have any questions regarding the information contained in this memo, please contact Terri Buckley at 863-559-1902.

DO/ST/tb

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Charlie Crist, Governor

Frank Peterman, Jr., Secretary

*The mission of the Department of Juvenile Justice is to increase public safety by reducing juvenile delinquency through effective prevention, intervention and treatment services that strengthen families and turn around the lives of troubled youth.*

*emailed out  
2-11-09  
mj*