



**STATE OF FLORIDA  
DEPARTMENT OF JUVENILE JUSTICE**

**INTEROFFICE MEMORANDUM**

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**DATE:** July 23, 2009

**TO:** Regional Directors for Residential Services

Lois Salton  
Tom McFadyen  
Mary Mills

**FROM:** Darryl Olson, Assistant Secretary for Residential Services

**SUBJECT:** Length of Stay Reporting and Follow Up

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Length of stay data is currently being entered into the Residential Services Management System (RSMS) as part of the Monthly Statistical Report. There is no need for any additional reporting requirements as it relates to length of stay in our residential programs. Length of stay should be included in our "trend analysis" just like any other trend data that may require follow up by the Monitor. If programs are consistently exceeding their budgeted length of stay, we should follow up with the provider regarding any "systemic" factors that may need to be addressed including, but not necessarily limited to, a review of the program behavior management system. If we find that a particular youth has significantly exceeded the budgeted average length of stay, we should provide any technical assistance and support that may be needed to address contributing factors related to that youth.

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Charlie Crist, Governor

Frank Peterman, Jr., Secretary

*The mission of the Department of Juvenile Justice is to increase public safety by reducing juvenile delinquency through effective prevention, intervention, and treatment services that strengthen families and turn around the lives of troubled youth.*