



# FLORIDA DEPARTMENT OF JUVENILE JUSTICE POLICY

**Secretary** /s/, Christina K. Daly

**Date:** 8/3/2016

**Subject:** Department of Juvenile Justice Continuity of Operations Plans

**Section:** FDJJ – 1050

**Originating Office:** Administrative Services

**Authority:** Chapter 252.365(1), (2), (3), Florida Statutes.  
Executive Order 01-262 (Emergency Management) dated September 11, 2001

**Related References:** Sections 22.01 – 23.127, Florida Statutes (Emergency Continuity of Government).  
Sections 252.31 – 252.62, Florida Statutes (Emergency Management Act).

**Purpose:** This policy establishes guidelines for developing, updating, and maintaining Continuity of Operations Plans for all entities of the Department of Juvenile Justice (DJJ) pursuant to Florida Statutes 252.365.

**Offices Affected by the Policy:** All offices within the Department and all Department Providers that provide services to juveniles under the care and custody of DJJ

## **POLICY STATEMENT:**

- The Department of Juvenile Justice will maintain Continuity of Operations Plans, which outline internal organization efforts to continue mission essential functions across a wide range of potential emergencies through plans and procedures.
- In an effort to ensure the DJJ is prepared for any emergency that could disrupt its normal orderly operation and thus adversely impact the public, the objectives of the Continuity of Operations Plans are to:
  - Ensure the safety of youth, staff and visitors;
  - Provide for the ability to continue essential operations;
  - Contain provisions for the protection of critical equipment, records, and other assets;

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- Maintain efforts to minimize damage and losses;
- Contain provisions for an orderly response and recovery from an incident;
- Serve as a foundation for the continued survival of leadership and
- Ensure compliance with legal and statutory requirements.

**PROCEDURES/MANUALS:**

Procedures for this policy are accessible at the Department Policies internet page.