



## FLORIDA DEPARTMENT OF JUVENILE JUSTICE POLICY

**Secretary** /s/, Frank Peterman, Jr.

**Date:** 10/22/09

**Subject:** Facility Leases

**Section:** FDJJ - 1650

**Originating Office:** Administrative Services

**Authority:** Chapter 83, Florida Statutes  
Chapter 119, Florida Statutes  
Chapter 120, Florida Statutes  
Chapter 253, Florida Statutes  
Chapter 255, Florida Statutes  
Chapter 267, Florida Statutes  
Chapter 287, Florida Statutes

**Related References:** Chapter 60H, Florida Administrative Code

**Purpose:** The purpose of this policy is to set forth policy, procedures, and guidelines for the leasing of privately owned facilities.

**Offices Affected by the Policy:** All offices within the Department of Juvenile Justice (DJJ) shall be affected by this policy.

### **POLICY STATEMENT:**

- The DJJ leasing program is established in accordance with the above referenced Florida Statutes and Florida Administrative Codes.
- The DJJ Leasing Office, Bureau of General Services will work with all DJJ programs in an effort to ensure that all lease acquisition of space to house agency operations is completed within the requirements of the statutes, codes, and rules, in an effective, efficient and economical manner.

### **PROCEDURES/MANUALS:**

Procedures for this policy are accessible at the Department Policies internet page.