



Florida Department of Juvenile Justice

Quarterly Narrative Report 2007-2008

Grant # or Contract #

Enter Your Grant or Contract Number in the Block Above

Program Name: _____

Provider/ Agency Name: _____

Reporting Person: _____

Telephone: () _____

Check the appropriate quarter for this report:

July – Sep Oct - Dec
 Jan – Mar Apr – Jun

Quarterly Narrative Reports are due on or before the 10th of October, January, April and July

Date Report Submitted: _____

I. PROGRAM INFORMATION:

A. Please check the type of program based upon the funding source:

Delinquency Prevention
 JJDP Grant
 Civil Citation

Neighborhood Accountability Board
 Contract

B.

1. Proposed number of youth to be admitted and served this grant year:

2. Number of youth already active in the program at 12:01 a.m. on July 1, 2007:

3. Enter the number of youth admitted and released for each quarter of this grant year to date.
(Leave future quarters blank, but enter and calculate the total for all quarters to date)

	Number of Youth Newly Admitted to program	Number of Youth Released from program
# of youth admitted from July 1 st through September 30 th	<input type="text"/>	<input type="text"/>
# of youth admitted from October 1 st through December 31 st	<input type="text"/>	<input type="text"/>
# of youth admitted from January 1 st through March 31 st	<input type="text"/>	<input type="text"/>
# of youth admitted from April 1 st through June 30 th	<input type="text"/>	<input type="text"/>
TOTAL	<input type="text"/>	<input type="text"/>

(The total number of B2 + B3 should agree with the number entered into the JJIS Prevention Web at the end of each quarter)

C. Is the cumulative number of youth admitted to date on target with the proposed number of youth to be served? Yes No (If No, please include an explanation in Section III-Narrative Description)

D. Number of Youths / Adults that Volunteered in your program during this quarter.

Total Number of Adults*	<input type="text"/>	Total Number of Youths*	<input type="text"/>
Total Number of Hours	<input type="text"/>	Total Number of Hours	<input type="text"/>

**If reporting volunteer hours here you are required to complete Attachment 1 of this report.*

II. OBJECTIVE SPECIFIC INFORMATION:

Describe your accomplishments toward the outcome objectives specified in your grant or contract for the three months of the quarter that is being reported: (List your program's *measurable* objectives **exactly as written in your grant proposal**, and provide progress narrative on each of your objectives at the end of each quarterly period. Please be brief, factual, *and provide measurable and verifiable data*).

Attach additional pages if necessary

MANDATORY OBJECTIVES	PROGRESS THIS QUARTER
Youth served in a delinquency prevention program are expected to remain crime free while in the program	
At least 85% of youth who complete the program should remain crime free for six months as measured by delinquency referrals to DJJ subsequent to release from program	

PROGRAM SPECIFIC OBJECTIVES	PROGRESS THIS QUARTER

III. NARRATIVE DESCRIPTION:

Please provide a narrative description of how your program is operating during the three months of the quarter being reported. Include narrative regarding any obstacles and successes. Also, describe any changes, amendments or modifications to the program that have occurred since the last quarterly report.

[Empty box for narrative description]

IV. ANNUAL OUTCOME OBJECTIVE ACHIEVEMENTS: *(This section only needs to be completed and submitted as part of the final Quarterly Narrative Report due July 10, 2008)*

Describe your accomplishments toward the outcome objectives specified in your grant or contract for the entire grant year: (List your program's *measurable* objectives *exactly as listed in your grant or contract*, and provide progress notes on each of your objectives. Please be brief, factual, and provide *measurable and verifiable data*. Attach additional pages if necessary.)

MANDATORY OBJECTIVES	PROGRESS THIS QUARTER
Youth served in a delinquency prevention program are expected to remain crime free while in the program.	
At least 85% of youth who complete the program should remain crime free for six months as measured by delinquency referrals to DJJ subsequent to release from program	

OBJECTIVE	ANNUAL PROGRESS

