



**Florida Department of Juvenile Justice
Letter of Recommendation
Master PAR Instructor**

Letter of Recommendation for: _____

(Applicant's name)

Provided by: _____

(Supervisor/Department)

Objective:

- To determine the top candidates across the Department of Juvenile Justice.
 - To enable an equitable assessment of a candidate's readiness for participation based on their performance and potential.
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Instructions: Using a scale of 1-5 (5 – exceeds expectations; 1 - the applicant lacks this quality), please rate the applicant for consideration for the Master PAR Instructor program.

AREA	1	2	3	4	5
Demonstrates ability to lead teams					
Demonstrates ability to create, lead, and manage change					
Has strong written and oral communication skills					
Is results-oriented (projects, deadlines met, outcomes achieved)					
Commits to DJJ's mission and vision					
Motivates and develops direct reports to perform for goal achievement and skill enhancement					
Open to new ideas and viewpoints					
Thinks long term; takes action short term					
Seeks and uses feedback and training for self-improvement					
Take responsibility for problems through their ability to generate corrective solutions					
Deals appropriately with conflict and employs effective resolution strategies in managing problems					
Exercises appropriate judgment when rendering decisions and when managing personnel and administering discipline					
Mentors or is sought by others to mentor					
TOTAL RATINGS:					

(Optional): In the space below, please provide examples of this candidate's qualifications and discuss any ratings as noted above. Please attach additional pages as needed.

I believe that this applicant would make an excellent candidate and I endorse his/her candidacy for the Master PAR Instructor program..

Signature: _____
Supervisor

Date: _____