



## **Telework.... It's the new commute!**

Telework is a work arrangement whereby selected state employees are allowed to perform the normal duties and responsibilities of their positions through the use of computers or telecommunications, at home or another place apart from the employees' usual place of work. The Department of Juvenile Justice (DJJ) supports teleworking as a benefit for employees. Teleworking is a work option that may improve employee performance, increase recruitment and retention of high performing employees. In addition, teleworking may reduce transportation demand and save time and fuel.

### **The following position titles are designated as eligible for teleworking:**

Government Analyst I, II

Government Operations Consultant I, II, III

Inspector Specialist

Juvenile Probation Officer (Senior and Supervisor)

Management Analyst I, II

Management Review Specialist

Operations Analyst I, II

Operations & Management Consultant I, II, III

Operations & Management Consultant Manager

Operations Review Specialist

Planner II

Programs and Policy Coordinator

Registered Nurse Consultant

Senior Attorney

Senior Management Analyst I, II, Supervisor

Staff Assistant

System Project Consultant

**For more information, see the Telework [Policy](#) and [Procedures](#).**

Updated 8/2016