

CIRCUIT 4 ADVISORY BOARD MEETING
March 11, 2016
Youth Crisis Center
3015 Parental Home Road, Jacksonville, FL 32216
MINUTES

PRESENT: Brooke Brady, Sally Finn, Mason, Rob Mason, Mike McAuley, Marian Phillips (for Mr. Powell), Kim Sirdevan, Asst. Chief Tranquille, Vicki Waytowich

EXCUSED: Kendall Anderson, Jim Clark, Keith Fields, Bobby Lippleman, Council Member Joyce Morgan, Mike McAuley, Renee McQueen, Patricia Medlock, Andreu Powell, Stacy Roberts, Michael Wingate, Susan Woodford

ABSENT: Chief Gary Goble, Chief Mike Edwards, Daniel Leeper, Julia Gray, Lt. Kenneth Wagner, Tricia Meisner

GUESTS: Kerrie Albert (NACDAC), Tim Denton (DJJ), Tessa Duvall (Florida Times-Union), Jackie Green (for Patricia Medlock), Sharon Miller (for Keith Fields), Eugene Morris (DJJ), Patrice Richardson (DJJ), Donna Webb (DJJ)

CALL TO ORDER / WELCOME

Vice-chair Brooke Brady called to order the Circuit 4 Advisory Board meeting at 10:01am. Introductions were made, and Mrs. Brady announced Chairman Clark was attending a seminar in Tampa. Mrs. Brady announced a quorum was not present, but absentee members submitted their votes on approval items by email.

APPROVAL OF MINUTES

Mrs. Brady stated a correction was made to the January 8, 2016 Board Minutes to reflect Dr. McQueen as present. A motion to approve the January 8, 2016 Board minutes as amended, December 1, 2015 Grants Committee minutes, and July 10, 2015 Board minutes was made by Ms. Phillips and seconded by Mrs. Sirdevan. Motion carried.

NAVIGATING THE DJJ WEBSITE – DJJ Asst. Chief Timothy Denton presented an in-depth review of data available through the Interactive Delinquency Profile Reports link on the DJJ website at www.djj.state.fl.us/research. A Reference Guide will be made available to members. All data can be searched by region, circuit, and county, and covers Intake, Disposition, Court-Diversion programs, Juvenile Probation, Residential Commitment, and Transfers to the Adult Court System. Board Members asked that pass-to-complete and pass-to-drop data be captured, and Mr. Denton indicated he will follow up with Mr. Greenwald. Mr. Mason offered to share the Youth Population Chart for 2014-15 with members.

STANDING COMMITTEE UPDATES

- Disproportionate Minority Contact (DMC) – Mrs. Brady announced JDAI is looking to partner with the community to find alternatives to detention for youth who have been found in contempt. She gave an example of a youth volunteering at a soup kitchen instead of going to the Detention Center. Interested organizations can contact Mrs. Burke at JDAI.
- Faith Community Network – no report
- Grant Review – Dr. Waytowich reported the RFP - Invest in Children was released and the subcommittee is waiting to receive the Executive Summaries from the Department.

- Legislative – Asst. Chief Tranquille reported SB 386 passed and was signed by the governor. In setting its priorities, the committee sought clarification on the process for recommending legislative change, including whether the committee can lobby representatives. Mr. Morris announced Ms. Stanfield is the Director of Legislative Affairs, and stated he would research the statute and provide a response.
- Planning – no report
- Nominations and Membership – Ms. Sirdevan presented the proposed Slate of Officers for FY2016-2017:

Chair – Jim Clark	1-year term (final)
Vice-Chair – Dr. Vicki Waytowich	1-year term
Secretary – Susan Woodford	2-year term

The floor was opened for open nominations; none received. A motion to accept the Slate of Officers as proposed was made by Mr. Mason and seconded by Mrs. Brady. Motion carried.

CIRCUIT 4 UPDATES / ANNOUNCEMENTS

- Duval:** -Asst. Chief Tranquille presented the most current Civil Citation statistics. The number of citations issued to date include: 12 in January; 11 in February; and in March 1. No data was available for those arrested and were not issued citations. Since 2012, 746 juvenile citations have been issued. Mrs. Brady complimented JSO for documenting when juveniles are not issued a citation. She reported there was a delay in entering citations at the end of 2015, due to the transfer of responsibility from Teen Court to the State Attorney’s Office. She announced the dashboard is now current.
- Mr. Mason announced a Community Forum on Juvenile Delinquency is being hosted at Jacksonville University on March 29, 2016 from 6:00-7:30 pm.
- Dr. Waytowich announced Sequential Intercept Mapping (SIM) of the juvenile justice system will be conducted on May 19-20 at the Schultz Center.

Clay: no report

Nassau: no report

GENERAL ANNOUNCEMENTS

Mr. Morris announced the Department is asking each Circuit Advisory Board to commit to hosting one or more community service projects in their local community in 2016. He encouraged members to take photos of events and submit an event summary for the Secretary’s newsletter. Mr. Morris provided Mrs. Guide with the Department’s standardized membership board packet.

ADJOURNMENT

There being no further business, the meeting was adjourned at 11:00a.m. on a motion from Asst. Chief Tranquille and a second from Ms. Sirdevan. Motion carried.

Respectfully submitted,

Brooke Brady
Vice-Chair