

## **CIRCUIT 4 ADVISORY BOARD MEETING**

January 13, 2017

Youth Crisis Center

3015 Parental Home Road, Jacksonville, FL 32216

### **MINUTES**

**PRESENT:** Jim Clark, Kim Sirdevan, Marian Philips, Andrew Powell  
Rob Mason, Sally Finn, Stacy Roberts, Susan Woodford, Vicki Waytowich

**EXCUSED:** Bobby Lippleman, Brooke Brady, Asst. Chief Tranquille, Chief Gary Goble, Chief Mike Edwards, Council Member Joyce Morgan, Daniel Leeper, Deborah Schroth, Julia Gray, Keith Fields, Kendall Anderson, Lt. Kenneth Wagner, Michael Wingate, Mike McAuley, Natalie Clayton, Renee McQueen, Sharon Miller, Steve Bauer, Bob Olson, Taurean Sinclair

**ABSENT:** None

**GUESTS:** Andria George, Blythe Zayets, Conchetta Latimer, Dorie Hanson, Jackie Green, Linda Compton, Mark Refour, Patricia Medlock, Sarah Markman, Sebrina Walker, Tessa Duvall, Tim Denton, Vicki Burke

### **CALL TO ORDER / WELCOME**

Chairman, Jim Clark, called to order the Circuit 4 Advisory Board Meeting at 10 AM.

A quorum was established with the receipt of electronic absentee votes.

Chairman Clark addressed the purpose of the C4 JJ Board and reiterated the Juvenile Justice Advisory Board advises the Department of Juvenile Justice on areas of importance with regard to programs that aid services needed for our area. Chairman Clark further stated the Advisory Board coordinates intervention and prevention activities that occur in our community, related juvenile programs and at-risk youth. Chairman Clark stated we are in the process of taking board nominations and encourages anyone who is interested in filling a leadership role to contact him or the Vice Chair, Vicki Waytowich.

Chairman Clark initiated introductions of board members and guests and thanked Ms. Medlock for Ms. Green, who will be the representative from the Department of Children and Families on the board.

### **APPROVAL OF MINUTES**

A motion to approve the November 18, 2016 and December 9, 2016 minutes as submitted was made by Ms. Phillips and seconded by Ms. Woodford.

Chairman Clark stated an LBR has been submitted from Prevention for funding. He asked Ms. George, Prevention Specialist for Circuit 4, to inform the group of the LBR details.

LBR – Ms. George reported the contract provides \$61,500 per provider for three years. Ms. George stated Cheryl Beasley, office of Prevention, is the contact person for contracts. She also spoke on the Filter program that is currently in Marion County; this program teaches parents better parenting skills and teaches young people social skills. She stated important dates would be January 24<sup>th</sup>, which is the deadline for the webinars; it is mandatory for anyone interested in the RFP to attend at least one of the two webinars; the webinars will take place January 30<sup>th</sup> and February 2<sup>nd</sup>. The final deadline for written questions is February 7<sup>th</sup>; proposals are due March 8<sup>th</sup>.

Chairman Clark asked Blythe Zayets and Conchetta Latimer, from the Delores Barr Weaver Center, to conduct their presentation and status on the program, for which they received funds in July. Ms. Zayets reported on the Continuity of Care Model (CCM). She stated they piloted the program for two years and has just finished their third year of the program. She stated CCM is an intervention and prevention model that is intended to decrease the rate of girls progressing further into the Juvenile Justice system due to unaddressed mental health needs and inter-generational family challenges. She also stated the program is designed to give girls the services they need most while keeping them connected in their communities. Ms. Zayets stated they offer a continuum of care and no matter where a girl moves on the continuum, their services will follow her in the system; the staff person will continue to stay with her so the relationship stays consistent. Ms. Zayets distributed a Girl Matters: Continuity of Care 2013-2016 program handout. Chairman Clark requested the handout be included in the minutes and distributed with the next Public Meeting Announcement.

Conchetta Latimer explained the details of the handout and stated they work with elementary school girls at George Washington and North Shore Elementary schools. She stated the girls receive one-on-one skill building and tutoring assistance. The services are provided by a graduate or graduate-level intern. They also work with girls at Mattie V. Rutherford Alternative Education Center where girls participate in more group participation after completing a psycho-social assessment. There, the care manager works with the girls and offers transitional services so they can transition back to their home schools. Ms. Latimer stated they also provide psycho-educational classes and diversion classes as well as skill building, active listening and an overview of safety awareness. Other services include classes that focus on the protective practice of girls in gender-responsive environments. They also provide individual and family counseling by mental health professionals. Ms. Latimer also stated court advocacy is available as a support to the girls and their families. In addition, they also provide care management to assist girls in getting back in school, with housing issues etc.

Chairman Clark asked how the girls get referred to them and if they are mandated? Ms. Latimer responded judges refers girls to their program; however, they also receive referrals from other sources, i.e., probation officers, attorneys, etc. Ms. Zayets also mentioned that referrals come from the department itself through their diversion and detention programs. She went on to say that of the girls that received the intensive counseling care management services, 41% came from DJJ, 7% community provider, 19% from a parent, court or judge is 15%, DCF or FSS is 7%, an attorney or case manager is 7% and self referral is 4%. Chairman Clark asked about the process for someone to make a referral. Ms. Latimer stated referral forms can be submitted via their web site. Ms. Waytowich asked if they were on the Detention Advisory Board and suggested they may want to contact Family Foundation to discuss coordinating their services with them. Mr. Mason added the Duval Detention Center Advisory Board meets monthly on the 3<sup>rd</sup> Thursday, noon, at the DDC. Ms. Zayets stated the detention center serves girls from several counties and girls who want to receive services, after leaving the detention center, will have access to it regardless of the county in which they live. She also stated they are sensitive to clients' transportation needs and will conduct sessions wherever it is convenient for the girls.

## **STANDING COMMITTEES**

Ms. Burke requested the Evening Reporting Centers title on the agenda be changed to JDAI (Juvenile Detention Alternative Initiative). She stated the purpose of JDAI is to get kids out of the detention centers and into community programs and services where they may be better served with regard to education, employment, housing and other opportunities. Ms. Burke stated the RFP is coming through the City of Jacksonville through the Jax Journey funding. Ms. Burke reported they have two bids on the Evening Reporting Center. She stated they should have a provider by February 1<sup>st</sup>, after which, interviews for the Director's position will be conducted. The reporting center will be housed in the 32208 or 32209

zip codes. This reporting center will initially serve males clients only; however, they hope to eventually have an evening reporting center for females. She stated last year JDAI conducted a facility assessment of their detention center in comparison to national best practices and expects to present their facility report to CAB and others in the community later this year.

Ms. Burke stated she is working on Failure to Appear data; she stated Failure to Appear incidents have increased in the detention center and she is researching reasons for the increase and what can be done to lower it. She stated Failure to Appear is a technical offense and they are hopeful to reduce the rates and come up with other alternatives in lieu of detention. Ms. Burke stated that as a result of an MOU, Dr. Owen, a pediatrician with the University of Florida was on their team and noticed a lack of medical, mental health, dental and vision resources for kids once they left the detention center. He led a group, along with Dr. Goldhagen, to provide six clinics around Duval County where kids in the juvenile justice system will be referred and have a [complex] medical home with the AGAPE Clinics. Ms. Burke stated it is for kids up to age 26 and will also include services for their family and siblings. Ms. Burke shared Dr. Owens statement that kids will be seen free of charge regardless of having medical insurance or Medicaid.

**Faith**– No report.

**Grant Review** – Ms. Waytowich inquired about the criteria for the board to be able to receive Prevention dollars as well as the criteria for Prevention dollars to remain in the department. She stated knowing the criteria will allow the board to put together a comprehensive plan based on community needs. Ms. George responded she has discussed the concerns of the board with her supervisor and is awaiting a response. She will respond back to the board upon receipt of her supervisor's response. Ms. Woodward added she would like to see the plans attached to the funding to ensure the strategies are aligned with the requests. Ms. Waytowich stated as departments distribute RFPs, letters need to be provided to applicants, so applicants can see what the plan is for the community and include those components that have been written in the plan into their application. Mr. Clark encouraged everyone to remember Jax Journey as a resource for prevention dollars for juveniles. Ms. Burke added there is also a Jax Journey subcommittee for anyone who wants to attend. Ms. Waytowich requested that Jax Journey meeting dates be included in the minutes. In response to her request, the next Jax Journey Oversight Committee Meeting is scheduled for March 30, 2017, 4 PM – 5:30 PM at the Ed Ball Building, 214 N. Hogan Street, Room 851.

**Legislation** – Chairman Clark stated Bobby Lippleman, via email, indicated he is looking for members desiring to be a part of the committee and is awaiting positive responses.

**Planning** – Nothing to report.

**School** – No report.

Chairman Clark stated a CAB meeting will take place on January 27<sup>th</sup> at 11 AM. He stated this is an open meeting where guests may feel free to attend but will unable to participate. Chairman Clark has not received an agenda or call in list but stated upon receipt, he will distribute to the board. Chairman Clark mentioned CAB conference calls are also available monthly.

**System of Care** – Ms. Waytowich mentioned a Medical Health and Crisis (Baker Act) event on February 23<sup>rd</sup>. This is an all day event to identify what mapping looks like. Ms. Waytowich also spoke about Medical Homes and the Pediatric Wellness Center. She stated she will send out referral forms in the future. Ms. Waytowich added the Multi-cultural Center will re-open once a determination has been made on how to handle translations.

Ms. Markman stated she is working on a process with DJJ and DCF to streamline the services in order to prevent kids who don't belong in foster care from going into foster care. Ms. Markman also stated they are reviewing mapping services for Duval and Nassau Counties.

Ms. Medlock stated they are focused on wrapping around families. Their points of contact are going to Ocala on Feb 9th to form the statewide project as well as look at legislative issues.

**Duval** - Ms. Sirdevan spoke on their Domestic Violence Respite Program and Probation Respite Program where kids, in lieu of getting a violation, can go into the residential program for up to 30 days and receive counseling services. Ms. Sirdevan will conduct a presentation at the next Advisory Board meeting.

**Nassau** – Ms. O'Neal providing information on the Re-entry Circuit 4 Board meeting taking place on February 14<sup>th</sup>, 11 AM, at the Juvenile Justice Office on Pages Dairy Road, Yulee, FL. Attorney Nelson, Judge Farburn, Chief Hurley and Sheriff Leeper will be attendance. Ms. Woodford has put together a presentation for the meeting. Ms. O'Neal stated if she receives more than 25 RSVPs, the meeting may need to be moved to the Bean Center. On February 8<sup>th</sup>, Ms. O'Neal emailed information regarding the February 14<sup>th</sup> Nassau Juvenile Re-Entry Council Meeting to Ms. Preston to distribute to the board. Ms. Preston forwarded the information to the board upon receipt.

Chairman Clark reemphasized the following action items for the next meeting: YCC will conduct a presentation on their Respite program; the Duval County school system representative will be prepared to conduct a one-minute presentation; the meeting agenda will reflect that Evening Reporting Centers will now be referred to as JDAI; Ms. George will have a Prevention representative conduct a five-minute presentation.

Linda Compton and Kim Sirdevan requested to expand the YCC presentation to include funding. Chairman Clark asked that they include this information in their 15-minute presentation.

## **ADJOURNMENT**

There being no further business, Chairman Clark asked for a motion for adjournment. Ms. Woodford offered the motion and Ms. Sirdevan seconded. The meeting was adjourned at 10:57 AM.