

# 2016-17 CIRCUIT BOARD ANNUAL OVERVIEW REPORT

**Instructions:** This form should be completed for the period July 1, 2016 through June 30, 2017. Please submit via e-mail to [Patrice.Richardson@djj.state.fl.us](mailto:Patrice.Richardson@djj.state.fl.us) by 6/30/17. If the information to complete a section is unavailable or if the section does not apply put N/A instead of leaving the section blank. Use additional space if necessary.

**CIRCUIT #:** 4    **Person completing form:** Kim Sirdevan    **Phone:** 904-446-4982

## **PART I. CIRCUIT BOARD INFORMATION**

### **1. BOARD MEMBERSHIP INFORMATION**

How many board members? 28

Demographic Information - Indicate the number of board members in each category:

Age:            Less than 18 (youth) 0; 18-65 (adult) 25; 65+ (retirees) 0  
Gender:        Male 15; Female 13;  
Race:           Native American: 0; African American: 7; White: 21;  
                  Islander: 0; Hispanic: 0; Others: \_\_\_\_  
Disability:    Are any members disabled? No If so, how many? \_\_\_\_

Indicate the number of board members in each occupation or affiliation (The number of entries should equal the number of board members. Please make one entry per board member):

5    Education;                    1    Judicial;                    1    Medical;  
4    Provider;                      0    Business;                  2    Local Government;  
6    Law Enforcement;          1    State Attorney;          1    State Government;  
1    Public Defender;          1    Social Services;          1    Youth/Student;  
1    Faith Community          3    Other, specify CareerSource, Parent of JJ involved youth, Attorney

### **2. MEETING INFORMATION**

Number of board meetings this year 6            Average length of meetings (hours) 1

Average number of members in attendance 9

Meetings held in accordance with Florida's Government-in-the-Sunshine Law?  Yes  No

### **3. STATUTORY BOARD COMPOSITION**

The Juvenile Justice Circuit Board is required to have at least one representative from each county within the circuit, in addition to the state attorney, public defender and the chief judge. Complete the table below by listing each county in the circuit and the number of board representatives from each county. Add additional rows, if necessary.

NAME OF COUNTY	# BOARD MEMBERS
Clay	3
Duval	21
Nassau	4

**Attach Circuit Board Membership Roster** that includes:

Name:	Agency:	County Designation:	Address:	Email:	Phone:
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**4. COMMITTEE HIGHLIGHTS**

Please identify the categories that relate the closest to the committee types and provide the committee highlights. Examples of various committees are listed below: Use “other” for committees that are very unique and do not relate to one of the categories provided.

<b>COMMITTEE NAME OR FUNCTION</b>	<b>HIGHLIGHTS</b>
Annual Reports	Planning Committee completed the report with input from the Chair of the additional Committees.
Business Partners, Partnerships	NA
By-Laws / Procedural	The Board Chair and membership reviewed the by-laws to ensure we had required membership as well as officer length served.
Executive / Administrative/ Steering	The Executive Committee finalized seating new officers for the 2017-2018 year. The Executive Committee continued the focus and discussion around the need for funding as it pertains to community mental health, Evening Reporting Centers, and Civil Citation. There was a focus also on the need to collect data and that the data should be shared among the PD’s office, DJJ, and SAO. There was discussion and implementation regarding agencies receiving dollars from the Department to periodically provide an update to the JJ Advisory Board on outcomes of the programs.
Grants, Grants Review	We reviewed any applications for grants to ensure the alignment and strategic plan matched our circuit’s needs.
Juvenile Justice Week	NA
Legislative	Causes that were discussed this year centered around Juvenile civil citations and clearing of Juvenile records. These initiatives were addressed during the legislative session.
Membership /Nominating	A youth has been selected to serve on the Board. We currently have two positions to fill: Clay County Commissioner and Business Partner in Clay County.
Other Program areas, (i.e. Assessment Centers, Detention, Commitment)	We discussed services that are provided at the JAC in conjunction with data presented by the Department to ensure appropriate services are provided and lessen the gap as it pertains to substance abuse and mental health. We discussed the planning and implementation of an Evening Reporting Center on the Northside of Jacksonville.
Planning	Completed the annual report for 2016-2017 and revised the comprehensive plan.

<p>Prevention/Diversion/ Intervention</p>	<p>We addressed DMC concerns relative to arrests. Our board has been involved with initiating the Evening Reporting Center, which is now up and running in the zip codes 32208. 32209. This center opened for males ages 13-18 who score for detention, but can be safely returned to community awaiting disposition.</p> <p>We supported the activities of the Delores Barr Weaver Program which is also now up and running.</p> <p>We addressed the concern with civil citation as it relates to less citations in Circuit 4 being issued as compared to the rest of the state The new state attorney has been supportive of our efforts with regard to civil citations and agreements have been developed. A new Civil Citation MOU was signed on May 10, 2017. That program has already increased the number of civil citations that have been written in one month.</p> <p>Through efforts with C4 Probation and the Courts, we were allowed to terminate successful youth that still owed court costs. This cut our caseloads in half in the last 18 months.</p> <p>DJJ Prevention Specialist Andrea George solicited free library books for Judge Bass' juvenile court library.</p> <p>Clay County started Project Sweat which is an alternative to secure detention. It is run by the Clay County Sheriff's Office and supported by DJJ funds.</p> <p>Girls Court reopened.</p> <p>Reviewed FTA data: court reminder card created and will be added pushed out in July by JAC JAC staff calling youth/parent/guardian with court reminder; we are tracking to see if FTA's decrease.</p> <p>DJJ and Big Brothers/Big Sisters created a MOU for BBBS mentoring youth in juvenile justice system</p>
<p>Public Information, Public Relations, Outreach</p>	<p>An informational/educational video was developed to show youth the effects from being arrested. NACDAC created a prevention curriculum called "Know the Law" which is being shown to students in the schools. This curriculum assists children to understand the laws in Florida.</p>

Quality Assurance	DJJ data is now broken out by zip code, gender, race, ethnicity, offense for better tracking and reporting out at the Board meetings.
Other	<p>RED training for state: JDAI in Circuit 4 has oversight of Circuits 5, 7 and 8 RED work plans.</p> <p>The Delores Barr Weaver Policy Center created a Girls Collaborative in order to develop a strategic plan that would assist in ensuring services are in place for females and polices are created that would review areas such as mental health that often lead to the female youth being arrested and committed rather than ensuring the underlying concerns are addressed.</p>

**PART II. ISSUES, CONCERNS, OR RECOMMENDATIONS** - Provide any recommendations, issues or concerns that the board or council may have related to its role.

The Circuit 4 JJ Advisory Board is requesting funding for:

1. Continued education with law enforcement as it pertains to utilization with at-large diversion/civil citations in order to reduce arrests.
  2. Comprehensive Community Mental Health services (educational enhancements)
  3. The development of a system of accountability of a parent to ensure that their children attends the required treatments prescribed after evaluation (post arrest or other contact with the system).
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4. Respite for families who are involved with DCF
  5. Teen foster homes
  6. Group homes to serve as a transition process for children exiting DJJ correctional programs and as alternatives.
  7. Increased family intervention services ( in home care )
  8. Sex offender program and services
  9. Crisis teams
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