

**Circuit 4 Advisory Board  
Executive Committee Meeting**  
July 11, 2014 @ 10AM  
Duval School Police Department  
1720 Lansdowne Drive  
Jacksonville, FL 32221

**PRESENT:** Brooke Brady, Jim Clark, Andreau Powell

**EXCUSED:** Jim Pimentel

**GUESTS:** Chief David Coffman, Lawrence Hills, Rob Mason, Karen McNeal,  
Chief Jean C. Tranquille

**STAFF:** Debra Guide

**WELCOME & INTRODUCTIONS**

The meeting of the Executive Committee for the Circuit 4 Juvenile Justice Advisory Board was called to order at 10:11am by Chairman Jim Clark. Notice was provided per Sunshine Law and a quorum was present.

**APPROVAL OF MINUTES**

The minutes of the May 9, 2014 Executive Committee meeting were approved by the Board at the June 13, 2014 Advisory Board meeting.

**DJJ CONCEPTUAL BUDGET PROPOSALS**

Mr. Clark announced the Department is planning for next fiscal year's budget, and have begun the process of preparing issue proposals for the FY2015-16 Legislative Budget Request (LBR). He asked the committee for their recommendations based on the needs of the circuit, and he presented the JDAI Steering Committee recommendations. Based on the discussion, the following areas of need were identified:

1. Domestic Violence Beds
2. An Additional ATS Monitor FTE
3. Project Payback (Probation Enhancement)
4. An Additional Neighborhood Accountability Board (NAB) Location
5. Evening Reporting Center (ERC)
6. Day Reporting Centers
7. Sex Offender Day Treatment Program
8. Early Delinquency Intervention Program (EDIP)

Mr. Clark stated that he will complete the Conceptual Budget Proposal based for the committee's review prior to submitting it to the Department.

**ROTARY REQUEST**

Mr. Clark announced Rotary is seeking to fill the position of District Youth Protection Advisor. He noted that it is a volunteer position working with international exchange students. The position has on-call responsibilities, but with support from Rotary members. Chief Tranquille volunteered and Ms. McNeal offered to be available for questions.

### **CIRCUIT 4 UPDATES**

Duval – Mr. Clark announced Interim DJJ Secretary Christy Daly will be meeting with members of the Duval County JDAI Steering Committee on July 15 at the Delores Barr Weaver Policy Center.

Clay – Mrs. Brady announced the Duval State Attorneys Office is working with Clay and Nassau representatives to establish a Memorandum of Understanding on Civil Citations. Mr. Lippleman is the point-of-contact. Mr. Mason announced he will be scheduling a meeting to address sealing and expunging issues.

Nassau – Mr. Powell reported a low count (3) of students reintegrating into the school system from a juvenile justice facility, and expressed concern over an increase of students testing positive for marijuana use. He stated that the Administrative Rules state that if a student is found positive for illegal substances on campus, there are separate consequences including a 6-10 hour online class requiring testing and monitoring. He inquired whether Duval had a more cost effective program. Ms. McNeal recommended contacting Clay County. Mr. Clark stated that Daniel has a partnership with Gateway and he will make an inquiry regarding their online program. He also noted that the Youth Crisis Center offers free evidenced-based programs that are funded through grants. Ms. McNeal announced Nassau has a new contract to provide sex offender treatment.

### **STANDING COMMITTEE UPDATES**

DMC – Mr. Hills reported Duval is averaging 30 civil citation cases with 64% of youth testing positive for marijuana. Of the 64% approximately 82% of youth have mental health and/or trauma issues, and are not receiving counseling services for trauma. Fifty-nine percent of youth are minorities. Mr. Clark noted that Child Guidance is the service provider of children's mental health for children that do not fall in insurance areas. Mr. Hills also reported an increase in sexting with nine and ten-year-old youth. Mr. Hills announced the Clothes Closet is stocked and he and the bailiff have a key. Someone is needed to manage the closet.

**Faith Community Network** – Chief Coffman indicated that he and Chief Tranquille will work on securing a faith community member for the Board. Mr. Clark asked that Chief Coffman also assist in securing a replacement for the superintendent designee vacancy. Chief Coffman also reported the NAB at Oak Hill is moving to the Most Holy Redeemer Catholic Church, and there are plans to expand the NAB to the Chet's Creek Church vicinity near JTB and Hodges. He reported difficulty in connecting with Ms. Stewart (Clay) to discuss moving Student Accountability Board to Clay County. Mrs. Guide will assist in making contact so that a conference call can be scheduled. Mr. Clark requested a list of the NAB meeting dates and locations. Mr. Hills indicated he will follow up with Mr. Clark.

**Grant Review** – No report

**Legislative** – Ms. McNeal and Mr. Mason briefly reviewed the draft summary of legislative revisions and discussed how changes in the language may impact youth. It was noted that funding is needed for Evening Reporting Centers and an Alternative Consequence Unit. Mr. Mason reported that the initial Legislative Committee meeting has been scheduled for July 23 in Yulee.

**Planning** – Mr. Clark announced the Annual Report was submitted to the Department.

**Nominations/Membership** – Mr. Clark reported he has contacted the Ombudsman for the System of Care for assistance in identifying an additional youth Board member.

### **AUGUST 8 ADVISORY BOARD MEETING AGENDA**

Mrs. Guide confirmed Mr. Greenwald of the Office of Research and Planning will be presenting data trends at the next Board meeting. The committee also asked that Mr. Greenwald review how to navigate the website, address the increase in secure detention, and present pie charts comparing the circuit to the rest of the state.

### **ADJOURNMENT**

There being no further business, Mr. Clark thanked everyone for their participation and adjourned the meeting at 11:22am.

Respectfully submitted,

Jim Pimentel  
Secretary, Circuit 4 Advisory Board