

**DEPARTMENT OF JUVENILE JUSTICE
THIRD INTERAGENCY AGREEMENT AMENDMENT
FOR
THE OFFICE OF THE STATE COURTS ADMINISTRATOR**

The purpose of this Amendment is to update the Description of Services language; add to the Service Units language; and update the Agreement Amount language. Additionally, this Amendment is to update the Financial Consequences language and add Scrutinized Companies language for contracts less than \$1 million. These changes are made pursuant to section VIII., Agreement Modifications, of this Agreement. This Amendment has no fiscal impact.

THIS AMENDMENT, entered into between the **STATE OF FLORIDA, DEPARTMENT OF JUVENILE JUSTICE**, (“Department”) and **THE OFFICE OF THE STATE COURTS ADMINISTRATOR (OSCA)** (“Provider”), amends the above-referenced Contract by deleting, as indicated by “~~strike through~~” or reference and adding, as indicated by “underscore” or reference the section(s) below:

REFERENCE: **Pages 1-3, Section II., B., Description of Services**

ADD: 4. July 1, 2020-June 30, 2021 (Year 4)

The Provider shall:

- a. Make updates and edits to the Florida Juvenile Delinquency Benchbook based upon recommendations made by judges from the state court system and the advisory group.
- b. Create, select, coordinate and conduct administration of Juvenile Justice Advisory Group meetings which may be provided face-to-face, via webinar, or via conference calls with a collective group of judges, court staff, DJJ employees, and key stakeholders, to serve as members of the Advisory Group to develop strategies to address evolving state court system training needs related to juvenile delinquency and including Juvenile Detention Alternatives Initiative (JDAI), School Justice Partnership (SJP), Racial and Ethnic Disparities (RED), Agendas for each meeting shall be created in collaboration with DJJ etc.
- c. Make case law updates on delinquency cases and post them on the OSCA website.
- d. Maintain a delinquency section on www.flcourts.org. Update, edit and include resources for judges, court staff, and stakeholders. Comply with all Florida Supreme Court posting requirements for posting material.
- e. Serve on the State level JDAI collaborative team to research current information and promising practices to stay abreast of current delinquency trends and issues such as RED, JDAI, SJP etc. Serve as the liaison between the State Level JDAI Collaborative Team and the Supreme Court Steering Committee. Assist in coordination of and follow-up on judicial meetings and participation by attending conference calls with DJJ, the Casey Foundation and other stakeholders to further the Team’s initiatives.
- f. Create and facilitate online courses designed to educate judges on juvenile delinquency issues. The content of each course must be pre-approved by the Department prior to implementation.
- g. Assist with obtaining judicial partnership for state and circuit level multi-disciplinary teams focused on delinquency issues.
- h. Coordinate and conduct judiciary taskforce on probation policy reform to focus on collaborative efforts with judiciary members, DJJ and stakeholders to discuss judiciary opportunities as well as other delinquency practices.

5. July 1, 2021-June 30, 2022 (Year 5)
 - a. Create, select, coordinate and conduct administration of Juvenile Justice Advisory Group meetings which may be provided face-to-face, via webinar, or via conference calls with a collective group of judges, court staff, DJJ employees, and key stakeholders, to serve as members of the Advisory Group to develop strategies to address evolving state court system training needs related to juvenile delinquency and including Juvenile Detention Alternatives Initiative (JDAI), School Justice Partnership (SJP), Racial and Ethnic Disparities (RED), Agendas for each meeting shall be created in collaboration with DJJ etc.
 - b. Make case law updates on delinquency cases and post them on the OSCA website.
 - c. Maintain a delinquency section on www.flcourts.org. Update, edit and include resources for judges, court staff, and stakeholders. Comply with all Florida Supreme Court posting requirements for posting material.
 - d. Serve on the State level JDAI collaborative team to research current information and promising practices to stay abreast of current delinquency trends and issues such as RED, JDAI, SJP etc. Serve as the liaison between the State Level JDAI Collaborative Team and the Supreme Court Steering Committee. Assist in coordination of and follow-up on judicial meetings and participation by attending conference calls with DJJ, the Casey Foundation and other stakeholders to further the Team's initiatives.
 - e. Coordinate, publicize, and prepare for regional delinquency face to face, webinars, or modules training programs for judicial officers on a variety of delinquency related topics and court practices.
 - f. Create, conduct, and facilitate judicial regional trainings face to face, webinars, or modules for delinquency judges who handle any aspect of delinquency cases to receive specialized delinquency training, including both procedural and substantive matters. The course shall be a basic, interactive program that addresses petitions, how to handle pre-trial and post-judgment motions, and various aspects of the hearings. It shall also address various delinquency initiatives such as the juvenile delinquency alternatives initiative, racial and ethnic disparities, and the school-justice partnership. Believing that the twenty (20) judicial circuits in the State of Florida should be proactive in regularly sharing their "best practices," the regional trainings shall also enhance statewide consistency and uniformity.
 - g. Create and facilitate online courses designed to educate judges on juvenile delinquency issues. The content of each course must be pre-approved by the Department prior to implementation.
 - h. Assist with obtaining judicial partnership for state and circuit level multi-disciplinary teams focused on delinquency issues.
 - i. Coordinate and conduct judiciary taskforce on probation policy reform to focus on collaborative efforts with judiciary members, DJJ and stakeholders to discuss judiciary opportunities as well as other delinquency practices.
6. July 1, 2022-June 30, 2023 (Year 6)
 - a. Create, select, coordinate and conduct administration of Juvenile Justice Advisory Group meetings which may be provided face-to-face, via webinar, or via conference calls with a collective group

- of judges, court staff, DJJ employees, and key stakeholders, to serve as members of the Advisory Group to develop strategies to address evolving state court system training needs related to juvenile delinquency and including Juvenile Detention Alternatives Initiative (JDAI), School Justice Partnership (SJP), Racial and Ethnic Disparities (RED), Agendas for each meeting shall be created in collaboration with DJJ etc.
- b. Make case law updates on delinquency cases and post them on the OSCA website.
 - c. Maintain a delinquency section on www.flcourts.org. Update, edit and include resources for judges, court staff, and stakeholders. Comply with all Florida Supreme Court posting requirements for posting material.
 - d. Serve on the State level JDAI collaborative team to research current information and promising practices to stay abreast of current delinquency trends and issues such as RED, JDAI, SJP etc. Serve as the liaison between the State Level JDAI Collaborative Team and the Supreme Court Steering Committee. Assist in coordination of and follow-up on judicial meetings and participation by attending conference calls with DJJ, the Casey Foundation and other stakeholders to further the Team's initiatives.
 - e. Coordinate, publicize, and prepare for regional delinquency face to face, webinars, or modules training programs for judicial officers on a variety of delinquency related topics and court practices.
 - f. Create, conduct, and facilitate judicial regional trainings face to face, webinars, or modules for delinquency judges who handle any aspect of delinquency cases to receive specialized delinquency training, including both procedural and substantive matters. The course shall be a basic, interactive program that addresses petitions, how to handle pre-trial and post-judgment motions, and various aspects of the hearings. It shall also address various delinquency initiatives such as the juvenile delinquency alternatives initiative, racial and ethnic disparities, and the school-justice partnership. Believing that the twenty (20) judicial circuits in the State of Florida should be proactive in regularly sharing their "best practices," the regional trainings shall also enhance statewide consistency and uniformity.
 - g. Create and facilitate online courses designed to educate judges on juvenile delinquency issues. The content of each course must be pre-approved by the Department prior to implementation.
 - h. Assist with obtaining judicial partnership planning for state and circuit level multi-disciplinary teams focused on delinquency issues.
 - i. Coordinate and conduct judiciary taskforce meetings on probation policy reform to focus on collaborative efforts with judiciary members, DJJ and stakeholders to discuss judiciary opportunities as well as other delinquency practices.

**REFERENCE:
UPDATE:**

Pages 3-4, Section III., A., Service Units

The pProvider shall submit an invoice with sufficient documentation to fully justify payment for services delivered. Failure by the pProvider to promptly report and document deliverables as required shall result in a reduction in the invoice. In months where the pProvider did not complete services, an invoice is not required.

1. Florida Juvenile Delinquency Benchbook

- Completion of updates or edits to the Florida Juvenile Delinquency Benchbook
Supporting documentation includes:
a. A copy of the updated or edited document with tracked changes.
2. Advisory Group Calls Administration of Juvenile Justice Advisory Group Meetings
Completion of Advisory Group Calls
Supporting documentation includes:
a. A copy of the agenda including date, time, topic, location, and names of attendees.
3. Delinquency Case Law Updates
Completion of Delinquency Case Law Updates
Supporting documentation includes:
a. A copy of the Delinquency Case Law document with updates/edits for the OSCA website.
4. Delinquency Website Updates
Completion of Delinquency Website Updates
Supporting documentation includes:
a. A copy of updates/edits with tracked changes and/or links to the website's updates.
5. State Level JDAI Collaborative Team Conference Calls
Completion of State Level JDAI Collaborative Team Conference Calls
Supporting documentation includes:
a. A copy of agenda including date, time, topic, and name of attendees.
6. Planning/preparation for the Judicial Regional Trainings, webinars, or modules
Completion of planning/preparation for the Judicial Regional Trainings
Supporting documentation includes:
a. Copy of presentation materials including date, time, topic, list of course registrants and name(s) of presenter(s).
7. Judicial Regional Trainings, webinars, or modules
Completion of Judicial Regional Trainings
Supporting documentation includes:
a. A copy of agenda including date, time, topic, and sign in sheet(s) with attendees' contact information and signature.
8. Juvenile Delinquency Online Courses
Completion of Juvenile Delinquency Online Course
Supporting documentation includes:
b. A copy of materials approved by the Department for each on-line course including date, time, topic.
9. Judicial Partnership Planning Meetings
Supporting documentation includes:
a. A copy of the agenda including date, time, topic and sign in sheet(s) with attendees' contact information and signature.
10. Judiciary Taskforce
Completion of Judiciary taskforce meeting
a. A copy of the agenda including date, time, topic and sign in sheet(s) with attendees' contact information and signature.

REFERENCE: Pages 4-5, Section IV., B., Agreement Amount (as amended by Amendment #2)

UPDATE: Total compensation under this Agreement shall not exceed **\$518,400.00**. The State of Florida's performance and obligation to pay under this Agreement is

contingent upon funding provided for by the Office of Juvenile Justice and Delinquency Prevention (OJJDP).

Period July 1, 2017 through June 30, 2018

Deliverable	Units	Unit Rate	Total Cost
Florida Juvenile Delinquency Benchbook	12	\$1,675.00	\$20,100.00
Advisory Group Calls	4	\$1,687.50	\$6,750.00
Delinquency Case Law Updates	12	\$2,200.00	\$26,400.00
Delinquency Website Updates	12	\$2,200.00	\$26,400.00
State Level JDAI Collaborative Team Conference Calls	4	\$1,687.50	\$6,750.00
TOTAL PER YEAR FY 17/18			\$86,400.00

Period July 1, 2018 through June 30, 2019

Deliverable	Units	Unit Rate	Total Cost
Advisory Group Calls	4	\$1,687.50	\$6,750.00
Delinquency Case Law Updates	12	\$2,200.00	\$26,400.00
Delinquency Website Updates	12	\$2,200.00	\$26,400.00
Planning/preparation for the Judicial Regional Trainings	4	\$1,700.00	\$6,800.00
Judicial Regional Trainings	4	\$3,325.00	\$13,300.00
State Level JDAI Collaborative Team Conference Calls	4	\$1,687.50	\$6,750.00
TOTAL PER YEAR FY 18/19			\$86,400.00

Period July 1, 2019 through June 30, 2020

Deliverable	Units	Unit Rate	Total Cost
Advisory Group Calls	4	\$1,687.50	\$6,750.00
Delinquency Case Law Updates	12	\$2,200.00	\$26,400.00
Delinquency Website Updates	12	\$2,200.00	\$26,400.00
Planning/preparation for the Judicial Regional Trainings	4	\$1,700.00	\$6,800.00
Judicial Regional Trainings	4	\$3,325.00	\$13,300.00
State Level JDAI Collaborative Team Conference Calls	4	\$1,687.50	\$6,750.00
TOTAL PER YEAR FY 19/20			\$86,400.00

Period July 1, 2020 through June 30, 2021

Deliverable	Units	Unit Rate	Total Cost
Florida Juvenile Delinquency Benchbook	12	\$1,675.00	\$20,100.00
Advisory Group Calls Administration of Juvenile Justice Advisory Group Meetings	4	\$1,687.50 \$1,600.00	\$6,750.00 \$6,400.00

Delinquency Case Law Updates	12	\$2,200.00 \$1,600.00	\$26,400.00 \$19,200.00
Delinquency Website Updates	12	\$2,200.00 \$1,600.00	\$26,400.00 \$19,200.00
State Level JDAI Collaborative Team Conference Calls	4	\$1,687.50 \$1,600.00	\$6,750.00 \$6,400.00
Juvenile Delinquency Online Courses	2	\$1,550.00	\$3,100.00
Judicial Partnership Planning Meetings	4	\$1,500.00	\$6,000.00
Judiciary Taskforce	4	\$1,500.00	\$6,000.00
TOTAL PER YEAR FY 20/21			\$86,400.00

Period July 1, 2021 through June 30, 2022

Deliverable	Units	Unit Rate	Total Cost
Advisory Group Calls Administration of Juvenile Justice Advisory Group Meetings	4	\$1,687.50 \$1,600.00	\$6,750.00 6,400.00
Delinquency Case Law Updates	12	\$2,200.00 \$1,600.00	\$26,400.00 \$19,200.00
Delinquency Website Updates	12	\$2,200.00 \$1,600.00	\$26,400.00 \$19,200.00
Planning/preparation for the Judicial Regional Trainings, webinars, or modules	4	\$1,700.00	\$6,800.00
Judicial Regional Trainings, webinars, or modules	4	\$3,325.00	\$13,300.00
State Level JDAI Collaborative Team Conference Calls	4	\$1,687.50 \$1,600.00	\$6,750.00 6,400.00
Juvenile Delinquency Online Courses	2	\$1,550.00	\$3,100.00
Judicial Partnership	4	\$1,500.00	\$6,000.00
Judiciary Taskforce	4	\$1,500.00	\$6,000.00
TOTAL PER YEAR FY 21/22			\$86,400.00

July 1, 2022 through June 30, 2023

Deliverable	Units	Unit Rate	Total Cost
Advisory Group Calls Administration of Juvenile Justice Advisory Group Meetings	4	\$1,687.50 \$1,600.00	\$6,750.00 6,400.00
Delinquency Case Law Updates	12	\$2,200.00 \$1,600.00	\$26,400.00 \$19,200.00
Delinquency Website Updates	12	\$2,200.00 \$1,600.00	\$26,400.00 \$19,200.00
Planning/preparation for the Judicial Regional Trainings, webinars, or modules	4	\$1,700.00	\$6,800.00
Judicial Regional Trainings, webinars, or modules	4	\$3,325.00	\$13,300.00

State Level JDAI Collaborative Team Conference Calls	4	\$1,687.50 \$1,600.00	\$6,750.00 6,400.00
Juvenile Delinquency Online Courses	2	\$1,550.00	\$3,100.00
Judicial Partnership	4	\$1,500.00	\$6,000.00
Judiciary Taskforce	4	\$1,500.00	\$6,000.00
TOTAL PER YEAR FY 22/23			\$86,400.00

Total per year for FY 17/18 = \$86,400.00
 Total per year for FY 18/19 = \$86,400.00
 Total per year for FY 19/20 = \$86,400.00
 Total per year for FY 20/21 = \$86,400.00
 Total per year for FY 21/22 = \$86,400.00
 Total per year for FY 22/23 = \$86,400.00
 Total per Contract Term of 6 Years = \$518,400.00

REFERENCE: Pages 5-6, Section IV., C., Financial Consequences (as amended by Amendment #1)

UPDATE: 1. Financial consequences shall be assessed for Agreement non-compliance or non-performance in accordance with the FDJJ Policy #2000 (Revised ~~04/10/17~~ 01/31/19), for the following:

- a. failure to submit a Corrective Action Plan (CAP) within the specified time frame(s); ~~and/or~~
- b. failure to implement the CAP within the specified time frame(s); and/or
- c. upon further failure to make acceptable progress in correcting deficiencies as outlined in the CAP within specified time frame(s).

REFERENCE: Pages 7-8, Section IX., Termination/Cancellation

UPDATE: A. Termination at Will
 Either party upon no less than thirty (30) calendar days' notice, without cause, may terminate this Agreement unless both parties mutually agree upon a lesser time. Said notice shall be delivered by certified mail (return receipt requested), or in-person with proof of delivery. In the event of termination, the OSCA shall reimburse the DJJ any advance payments, prorated as of last day worked.

B. Pursuant to paragraph 287.135(3)(b), Florida Statutes, the Department may, at its option, terminate any Contract for goods or services of any amount entered into or renewed on or after July 1, 2018, if the Provider is found to have been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.

This Amendment shall become effective on **July 1, 2020**, or upon full execution, whichever is later. All terms and conditions of said original Agreement and any attachments and amendments thereto shall remain in full force and effect for this Amendment. Any provisions of said original Agreement and any supplements and amendments thereto in conflict with this Amendment shall be and are hereby changed to conform to this Amendment. This Amendment is hereby made a part of the Agreement.

IN WITNESS WHEREOF, the parties have caused this Amendment to be duly executed, the day and year last written below.

PROVIDER
THE OFFICE OF THE
STATE COURTS ADMINISTRATOR

STATE OF FLORIDA
DEPARTMENT OF JUVENILE JUSTICE

SIGNED BY: *Elisabeth H. Kiel* _____

SIGNED BY: _____

NAME: Elisabeth H. Kiel

NAME: HEATHER DIGIACOMO

TITLE: State Courts Administrator

TITLE: DEPUTY SECRETARY

DATE: 5/20/2020

DATE: _____

VENDOR NUMBER: 35-2419664

THIS AMENDMENT IS NOT VALID UNTIL SIGNED AND DATED BY BOTH PARTIES

Reviewed as to legal form and sufficiency

Dustin W.
Metz

Digitally signed by
Dustin W. Metz
Date: 2020.05.14
10:52:31 -04'00'

Office of the State Courts Administrator